



February 25, 2025 ABF BOD Meeting Minutes

Trial - Downtown College Preparatory

2/25/2025 4:30 PMPST

@ 1402 Monterey Hwy., San Jose, CA, 95110 Room 138

Attendance

Present:

Members: Maria Arellano, Mary Curtis, Josue Fuentes, Kathryn Hanson, Julia Ibarra-Fresquez, Marc Ketzler, Cuitlahuac Ramirez, Kathy Yates

Absent:

Members: Darcie Green, Raylene Hernandez, John Koeplin

Cuitlahuac Ramirez left the meeting at 5:12PM so quorum reduced from 8 to 7

I. PRELIMINARY

A. CALL TO ORDER (Presenters: Maria Arellano)

1. The meeting was called to order by the board president at 4:24 PM

Teleconferencing Locations, Public Comments, and Addressing the Board

II. CONSENT AGENDA ITEMS (Presenters: Maria Arellano)

A. MINUTES DCP BOD SCHEDULED MEETING

1. January 21, 2025 BOD Meeting Minutes

Motion: Josue Fuentes

2nd: Kathy Yates

Yes: 7

No: 0

Abstain: 1

 [January 21, 2025 ABF BOD Meeting Minutes.pdf](#)

III. COMMUNICATIONS

A. BOD Chair Report (Presenters: Maria Arellano)

B. Executive Director Report (Presenters: Valerie Royaltey-Quandt)

IV. Motion to move Second Interim Budget Earlier in Agenda

Motion: Kathryn Hanson

2nd: Kathy Yates

Yes: 8

No: 0

V. Budget Report: Approval of 2nd Interim (Guests: Rich McNeel, Director of Finance (Charter Impact))

Motion: Kathryn Hanson

2nd: Kathy Yates

Yes: 8

No: 0

 [Financial Report-as of 01.31.25 Close- 2nd Interims.pdf](#)

 [Approve Budget Report: Approval of 2nd Interim](#)

VI. ITEMS SCHEDULED FOR INFORMATION

A. BUSINESS

1. Enrollment & ADA Report (Presenters: Perla Alcaraz)

 [Enrollment board slide.pdf](#)

2. DCP Workplace Violence Protection Plan (Presenters: Marisa Yoshioka)

 [DCP Workplace Violence Prevention Plan 24 25.docx.pdf](#)

B. ACADEMICS

1. PERSONNEL

C. PUPIL SERVICES/STUDENT AFFAIRS

VII. ITEMS SCHEDULED FOR ACTION

A. ACADEMICS

B. BUSINESS

1. School Safety Plan (Presenters: Perla Alcaraz)

Motion: Maria Arellano

2nd: Marc Ketzel

Yes: 7

No: 0

 [DCP Comprehensive Safety Plan Board Report Summary 24 25.pdf](#)

 [Approve School Safety Plan](#)

2. DCP Closure Resolution (Presenters: Valerie Royaltey-Quandt)

ARMS:

Motion: Josue Fuentes

2nd: Kathryn Hanson

Yes: 7

No: 0

ECMS:

Motion: Kathryn Hanson

2nd: Kathy Yates

Yes: 7

No: 0


EPHS:

Motion: Maria Arellano

2nd: Mary Curtis

Yes: 7

No: 0

 [Board Resolution re Closure - Alum Rock Middle School \(4917-6239-1063.v4\).docx.pdf](#)

 [Board Resolution re Closure - El Camino MS School \(4922-2540-2647.v3\).docx.pdf](#)

 [Board Resolution re Closure - El Primero High School \(4922-2540-2647.v3\).docx.pdf](#)

 [Approve DCP Closure Resolution](#)

3. 2023-2024 Audit Findings

Motion: Mary Curtis

2nd: Kathryn Hanson

Yes: 7

No: 0

 [Complete with Docusign DCP Updated II Rep Le.pdf](#)

 [Across the Bridge 2024 Audit FS.pdf](#)

 [Across the Bridge 2024 TCWG Letter.pdf](#)

 [Approve 2023-2024 Audit Findings](#)

4. FERPA Policy (Presenters: Perla Alcaraz)

Motion: Kathy Yates

2nd: Marc Ketzler

Yes: 7

No: 0

 [BOD presentation FERPA Policy 2.25.25.pdf](#)

 [Approve FERPA Policy](#)

C. PERSONNEL

D. PUPIL SERVICES/STUDENT AFFAIRS

1. Policy Adoption: Protections for Immigrant Students and Families
(Presenters: Eileen Brown)

Motion: Josue Fuentes

2nd: Mary Curtis

Yes: 7

No: 0

 [PROTECTION FOR IMMIGRANT STUDENTS AND FAMILIES.pdf](#)

 [Approve Policy Adoption: Protections for Immigrant Students and Families](#)

2. Policy Revision: Title IX (Presenters: Eileen Brown)

Motion: Maria Arellano

2nd: Kathryn Hanson

Yes: 7

No: 0

 [2024 - Title IX Policy Effective August 1 2024.docx.pdf](#)

 [Approve Policy Revision: Title IX](#)

3. Wellness Grant Resolution to Terminate the Grant June 30, 2025
(Presenters: Eileen Brown)

Motion: Mary Curtis

2nd: Kathryn Hanson

Yes: 7

No: 0

 [Board Resolution.pdf](#)

 [Approve Wellness Grant Resolution to Terminate the Grant June 30, 2025](#)

VIII. ADJOURNMENT

- A. The meeting was adjourned by the board president at
5:48 PM